

BUS / COACH INSTRUCTOR – COURSE CONTENT AND OVERVIEW

The Bus / Coach Instructor course provides candidates with the skills necessary to prepare drivers for the DVSA driving tests, to deliver Driver CPC training, and to carry out post-assessment/incident remedial training. Courses are available at the RTITB Instructor Academy in Telford, UK, on your site, or as [remote Instructor training](#) for the theory element of the course.

BY THE END OF THE BUS / COACH INSTRUCTOR COURSE CANDIDATES WILL:

- Be able to plan and deliver PCV/PSV training
- Be able to recall and discuss the responsibilities of a Bus / Coach Instructor
- Be able to explain the content and objectives of the PCV/PSV driving test.

All candidates must successfully complete an independent examination to qualify as an RTITB Instructor – an internationally recognised qualification.

THE BUS / COACH INSTRUCTOR COURSE IS SUITABLE FOR CANDIDATES WHO:

- Have a valid category D entitlement for 3 years or more
- Have significant experience as a professional PCV/PSV driver
- Have the confidence to present to small and large groups of their peers
- Have strong knowledge of The Highway Code
- Have good communication skills

To book a course, search for dates on the [RTITB Instructor Academy website](#), call +44 (0)1952 520214 or email academy@rtitb.com.

COURSE CONTENT:

The Bus / Coach Instructor course covers the following core topics:

- The role of the Instructor
- Preparation of a training course
- Preparing lesson plans
- In-vehicle instruction
- Classroom lesson delivery
- Vocabulary and phraseology
- The objective and scope of the DVSA driving test
- Teaching manoeuvring exercises
- Report writing
- Training route selection
- Road transport regulations

- The theory of driving, including road observation and planning (from the instructor's viewpoint)

EXAMINATION:

At the end of the course, an examiner from RTITB will conduct the following 4-part exam.

- 1. Part 1: multiple choice theory test**
 - 60 questions
 - 85% overall pass mark and 80% in each of the following areas: instructional techniques, legislation, highway code, safe driving and DVSA testing
- 2. Part 2: Practical Driving Ability Test**
 - No more than 6 driving faults
 - No serious or dangerous
 - Successfully complete one off-road and an explanation exercise
- 3. Part 3: in-cab training delivery test**
 - Deliver training for a new skill – 33/47 pass mark
 - Remedial Training for a candidate suffering skill fade – 27/39 pass mark
 - Demonstration drive & commentary (post-test failure) – 51/73 pass mark
- 4. Part 4: in-class training delivery test**
 - 84/120 pass mark

RESOURCES:

It is beneficial to familiarise yourself with the following webpages, publications and documents prior to attending a goods vehicle instructor course. It is by no means compulsory to download/purchase and read all of these items; they are provided as recommendations only of what is likely to assist in preparation for course attendance.

- [The Highway Code - Guidance - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/the-highway-code)
- [The Highway Code - downloadable version | nidirect](https://www.nidirect.gov.uk/the-highway-code)
- [Rules of the Road from the RSA](https://www.rsa.gov.uk/resources/elearning/rulesoftheroad)
- [The Official 2023/24 DVSA Guide to Driving Buses and Coaches \(PCV\) Book 2023 \(Published 30th November 2023\) \(dvsabooks.com\)](https://www.dvsabooks.com/the-official-2023-24-dvsa-guide-to-driving-buses-and-coaches-pcv-book-2023)
- [The Official DVSA Theory Test for Drivers of LGV / PCV Book \(dvsabooks.com\)](https://www.dvsabooks.com/the-official-dvsa-theory-test-for-drivers-of-lgv-pcv-book)
- [Become a qualified heavy goods vehicle \(HGV\) or bus driver: Returning to be an HGV or bus driver - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/become-a-qualified-heavy-goods-vehicle-hgv-or-bus-driver)

Not experienced with PowerPoint? Here is a guide to producing a presentation using PowerPoint
<https://support.microsoft.com/en-us/office/create-a-presentation-in-powerpoint-422250f8-5721-4cea-92cc-202fa7b89617>

WHY CHOOSE THE RTITB INSTRUCTOR ACADEMY:

- Only UK centre totally focussed on Instructor and Assessor training
- Exceptional candidate feedback
- Courses dedicated to developing candidate confidence and competence
- Handpicked instructors from across the UK with real-world industry experience
- Instructor registration fee included in overall course price